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CERTIFICATE OF REGISTRATION OF SOCIETIES ACT, XXI OF 1860

No. S/ 10919 of 1980

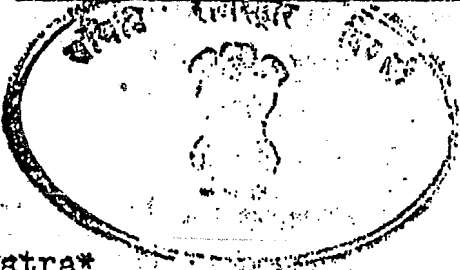
I hereby certify that Universal

Educational Society

has this day been registered under the Societies Registration Act, XXI of 1860.

Given under my hand at Delhi this 10th day of April One thousand Nine hundred and Eighty

REGISTRATION FEE OF RS: 50/- PAID.



Registrar of Societies: DELHI ADMINISTRATION, DELHI.

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15.9.202

President

Universal Educational Society

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15/9/2021

MEMORANDUM OF ASSOCIATION OF UNIVERSAL EDUCATIONAL SOCIETY

1. Name of the Society : Universal Educational Society.
2. Registered Office of the Society : It shall be situated in the Union Territory of Delhi and at present it is at *UPS Campus, Block-A, Preet Vihar, Delhi-92. Other locations can be in NCR.*

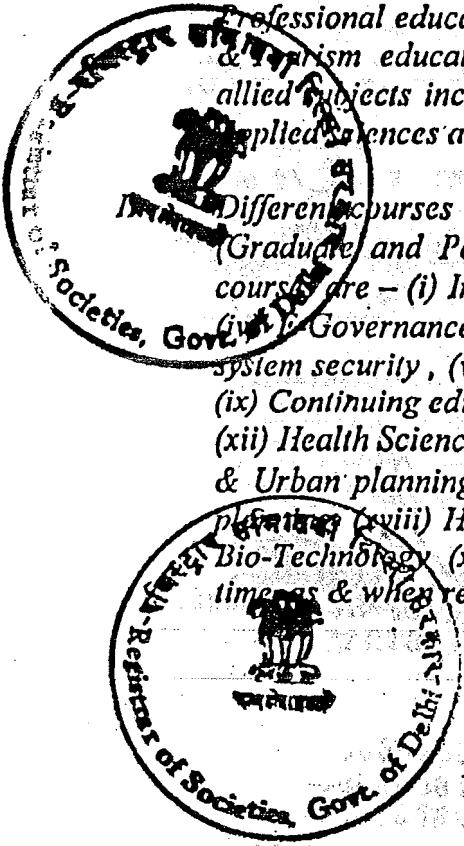
3. AIMS & OBJECTS OF THE SOCIETY

To impart education (Academic, Vocational, Professional & Technical) to meet present day needs of different sections of the society in Delhi as well as in adjoining areas covered by National Capital Region. There would be more emphasis on quality of education.

- A) To open and develop educational institutions from pre-primary stage to higher education including vocational and technical education, in terms of school, college, professional institutions, deemed university & virtual campus.
- B) To open institutes for following purposes :

- I. To provide and propagate (i) Technical education, (ii) Vocational education, (iii) Professional education, (iv) Art & Design including Fine Arts education (v) Leisure & Tourism education, (vi) Health & Social care education, (vii) Primary Sector and allied subjects including bio-technology and bio-diversity, (viii) Basic sciences, (ix) Applied Sciences at Macro, Meso & Micro levels.

- I. Different courses in various disciplines at diploma, advance diploma and degrees (Graduate and Post Graduate), Ph.D. levels in India and Abroad. Some of the courses are - (i) Information technology, (ii) Systems Engineering, (iii) E-commerce (iv) Governance and Management (v) Learning technology, (vi) Information system security, (vii) Telecom technology, (viii) Computers & Information sciences, (ix) Continuing education, (x) Engineering & Technology, (xi) Medical transcription, (xii) Health Sciences, (xiii) Management studies, (xiv) Social Sciences, (xv) Regional & Urban planning (xvi) Environment planning, (xvii) Traffic & Transportation planning (xviii) Housing, (xix) Arts & (xx) Architecture (xxi) Bio-Diversity (xxii) Bio-Technology (xxiii) International law. Other courses would be added from time to time as & when required.



(Handwritten signature)
15.9.2021

For Universal Educational Society

(Handwritten signature)
President *(Handwritten signature)* Treasurer
Gen. Socy.

For Universal Educational Society
President Treasurer
Gen. Socy.

- III. To impart education on (i) Traditional Systems, (ii) Modern System (iii) Distance education / On Line System, (iv) Vocational System & (v) any other system.
- IV. Society may start some other courses like the following :
- Spatial Planning** : Regional Planning, Urban Planning, Habitat Planning, Traffic & Transportation Planning, Rural Planning, Planning of Vacant Areas, Backward Areas & Depressed Areas
 - Environment Planning** : To control water, air, noise & soil pollution.
 - Emerging Technologies** : Computer Applications & Science, Remote sensing & Applications
 - Fine Arts viz Music, Dance, Drama, Arts, Painting, Sculpture, Photography, Interior Decoration etc.**
 - Special courses for women such as Fashion Technology, cutting, tailoring, home management and women empowerment.**
- V. Certificates, diplomas, Degrees of any course from the Society will be awarded only after getting them recognised / approved from the competent authority.
- VI. To start part time classes for working poor and needy personnel.
- VII. To provide facilities for working women by opening Cretches-cum-Nursery and other necessary schools.
- VIII. To raise funds through grants, donations, subscription, loans etc. for meeting expenditure on the above.
- IX. To purchase / acquire land for schools, colleges, deemed university and to construct buildings thereon including spaces.
- X. To manage, sale, transfer, pledge, mortgage or otherwise dispose of or deal with movable and immovable property in the best interest of the Society.
- XI. To perform all such acts as may be necessary for the achievement and accomplishment of the above mentioned aims and objects and allied social activities and services.
- XII. The income of the Society shall be utilized for furtherance of its aims and objects.
- XIII. The names, addresses, occupations and designations of the present members of the Managing Committee to whom the management and affairs of the Society are entrusted as required under Section-2 of the Societies Registration Act of 1860 (Punjab Amendment Act, 1957) as extended to the Union Territory of Delhi are on next page:

(2)

H. O. 15.9.2021

For Universal Educational Society

[Signature]
President

[Signature]
Gen. Secy.

[Signature]
Treasurer

For Universal Educational Society
President

37.1

15

LIST OF OFFICE BEARERS & MEMBERS

S.N.	Name & Address	Occupation	Designation
01.	Ms.M.Gupta UPS Campus, Block-A, Preet Vihar, Delhi-92	Principal	President
02.	Mr. Banwari Lal Kaka 211, Bank Enclave, Delhi.	Educationist Social Education.	Vice-President
03.	Mr. Ram Krishan Das 95, Brindavan Garden Sahibabad, Ghaziabad	Former Principal, Delhi Admn.	Gen.Secy.
04.	Dr. J.C. Goyal B-176, Ramprastha Ghaziabad -201011 (UP)	Former Associate Prof. NCERT. & UNESCO Consultant	Treasurer
05.	Mr. Kavi Raj Pandey A-104/7, Parmanand Estate Maharani Bagh, Delhi	A renowned Vaid & Physician of Delhi.	Member
06.	Mr. T.C. Garg A-1, Preet Vihar, Delhi	Chief Engg. In-Chief Haryana & Former Chief Engg. I&F Delhi Govt.	Member
07.	Mr. Rakesh Jain A-2, Safdarjang Enclave Delhi	Businessman	Member
08.	Prof. C.P. Tiwari K-10/19, Ph.I DLF City, Gurgaon	Former Prof. In NEHU	Member
09.	Ms.Monita Gopal UPS Campus, Block-A, Preet Vihar, Delhi-92	RCY & Headmistress	Member
10.	Dr.(Ms.) Vibhuti Gupta 21, Boulevard Road, Delhi	Doctor in School	Member

(3)

For Universal Educational Society

President

Gen. Secy.

Treasurer

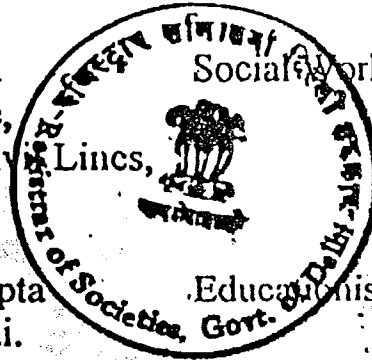
Member

Gen. Secy.

Treasurer

M. M. M. 2

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|-----|--|---------------------------|--------|
| 11. | Ms. Bimla Goel
85, Sukhdev Vihar, Delhi-25. | Social Worker | Member |
| 12. | Ms. Pushpa Goel
215, Sukhdev Vihar, Delhi. | Social Worker | Member |
| 13. | Ms. Rekha Aggarwal
29, Vidhi Apptt.
I.P.Extension, Delhi-92 | Teacher | Member |
| 14. | Shri Shrichand Jain
174, New Surya Kiran Aptt.
I.P.Extn., Patparganj, Delhi-92 | Businessman | Member |
| 15. | Mr.Madan Virakt
Gali No.1, H.No.11-B
East Angad Nagar, Delhi. | Press Reporter/
Writer | Member |
| 16. | Ms.Pratibha Singhal
C-2, Sangam Estate,
Under Hill Road, Civil Lines,
Delhi-54. | Social Worker | Member |
| 17. | Ms.Rani Urmila Gupta
23, Gyan Kunj, Delhi. | Educationalist | Member |
| 18. | Mr.M.N.Gupta
E-32, Rajouri Garden, Delhi | Advisor in Hotel | Member |
| 19. | Mrs. Poonam Goel
172, Sukh Dev Vihar,
New Delhi. | Social Worker | Member |
| 20. | Mrs.Sudha Goel
172, Sukh Dev Vihar,
New Delhi. | Social Worker | Member |
| 21. | Mrs.M.Singh
Flat No.36, Pkt.B,
Sukhdev Vihar, New Delhi. | Headmistress | Member |



For Universal Educational Society

For Universal Educational Society

[Signature]
President

[Signature]
Gen. Secy.

[Signature]
Treasurer

[Signature]
Pres. Secy.

[Signature]
Gen. Secy.

[Signature]
Treasurer

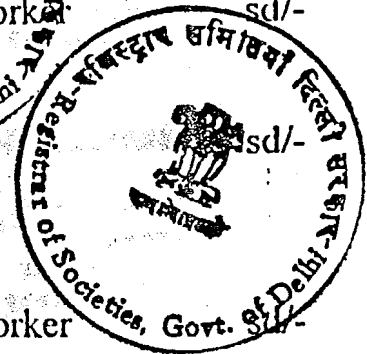
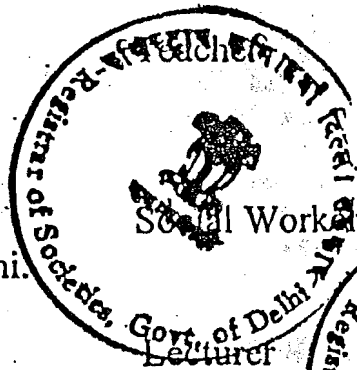
[Signature]
Treasurer

The undersigned are desirous of re-forming the Universal Educational Society under the Societies Registration Act, XXI of 1860 (Punjab Amendment Act, 1957) as extended to the Union Territory of Delhi in pursuance of this Memorandum of Association

S.N.	Name & Address	Occupation	Signatures
01.	Ms.M.Gupta Flat No.8, 7, Bhagwan Das Road, New Delhi.	Teacher	sd/-
02.	Mr. M.C.Aggarwal, 55,Ishwar Colony, Bhamashah Marg, New Delhi-110 003.	Ex-Education Officer (Social Worker) MCD	sd/-
03.	Miss Joohi Gupta 21/10, Shakti Nagar, New Delhi-110007.	Social Worker	sd/-
04.	Mrs.Geeta Goel D/10, Rajouri Garden, New Delhi-27.	Teacher	sd/-
05.	Miss Gurbaksh Kaur J-8/54, Rajouri Garden, New Delhi-27.	Govt. service	sd/-
06.	Miss Prem Lata B-75, Gulmohar Park, New Delhi.	Principal	sd/-
07.	Mrs.K.Lal 25, Ashoka Road, New Delhi.	Social Worker	sd/-
08.	Mr.Ram Kishan Das 95, Brindaban Garden, Sahibabad.(U.P.)	Teacher	sd/-
09.	Mrs.Rekha Aggarwal Shalimar Bagh, Shahdra-32.	Teacher	sd/-



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|-----|--|---------------|------|
| 10. | M. 8. Nev. Vihar, | Business | sd/- |
| 11. | Ms. Sudha Goel
172, Sukhdev Vihar,
New Delhi-25. | Business | sd/- |
| 12. | Mrs. Poonam Goel
172, Sukh Dev Vihar,
New Delhi-25. | Business | sd/- |
| 13. | Mrs. Meera Bayani,
C-4, Paschimi Marg
Vasant Vihar, New Delhi. | Social Worker | sd/- |
| 14. | Miss Santosh
854, Tilak Street,
Kashmere Gate, Delhi. | Teacher | sd/- |
| 15. | Mrs. Swadesh Bagga
1-Pusa Road, New Delhi. | Social Worker | sd/- |
| 16. | Ms. Rani Urmila Gupta
9A/75, W.E.A. Karol
Bagh, Delhi. | Lecturer | sd/- |
| 17. | Mrs. Kalpana Jain
13, Palam Marg,
Vasant Vihar, New Delhi | Social Worker | sd/- |
| 18. | Mrs. Shantivaish
7-Jain Mandir Lane,
New Delhi. | Business | sd/- |
| 19. | Ms. Sushma Pal
S-361, Panchsheel
South, New Delhi. | Social Worker | sd/- |
| 20. | Mrs. Janak Yadav
1/11, Kalkaji Extn.,
New Delhi. | Lecturer | sd/- |



Handwritten notes and stamps: "रजिस्ट्रार", "नं. 10919", "अनुमोदित", "अनुमोदित नं. 10919", "अनुमोदित नं. 10919", "अनुमोदित नं. 10919".

U/S 19 of S.R. Act 1860

Registrar of Societies

(6) रजिस्ट्रार के
हस्ताक्षर के अधीन संस्था पं
जीकरण नं. के अंतर्गत प
जिला नया

समिति रजिस्ट्रार
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**RULES & REGULATIONS OF THE UNIVERSAL
EDUCATIONAL SOCIETY**

The Rules & Regulations of the Society are as follows:-

1) **MEMBERSHIP:**

There will be three categories of members as under:-

- (a) **Patrons:-** One or more to be nominated by the General Body for two years.
- (b) **Founder Members:-** As mentioned in column 5 of the Memorandum of Association.
- (c) **Ordinary Members:-** Persons who believe in the aims & objects of the Society and wish to extend their co-operation in the activities of the Society and pay Rs.11/- per annum as membership subscription may be enrolled as members of the Society by a resolution of the Managing Committee followed by approval of the General Body of the Society.

2) **SUBSCRIPTION:**

There will be no compulsory subscription for Founder Members. The subscription for Ordinary Members will be Rs.11/- per annum at present, but it may be revised by the Society as and when necessary.

3) **GENERAL BODY:**

- a) The General Body shall comprise of all the members of the Society as mentioned in Clauses (1) b & c above.
- b) The General Body may meet as often as necessary but shall meet two times every year atleast and the notice of the agenda of the meetings will be issued two clear weeks in advance of the actual date of the meeting.
- c) Functions of the General Body shall be as follows:-
 - i) To function as the Supreme Authority of the Society.
 - ii) To approve the policies, plans, schemes, projects, and general administrative measures of the Society.
 - iii) To approve the annual budget presented by the Managing Committee.
 - iv) To approve the Annual Report including the audited accounts.
 - v) To appoint senior staff for administering offices of the Society.
 - vi) To appoint the Chartered Accountant for auditing the accounts.


President

Universal Educational Society

- vii) To revise or amend the Constitution of the Society subject to the conditions that such amendments will be valid only when they are passed by 2/3rd majority of the total strength of the Society.
- viii) To admit new members and to accept resignations of the existing members and/or terminate membership of a member for reasons to be recorded.
- ix) To elect the Office Bearers and members of the Managing Committee as under for a term of two years, as to be decided.

PRESIDENT.....1
 VICE-PRESIDENT.....1
 GENERAL SECRETARY.....1
 JOINT SECRETARY.....1
 TREASURER.....1
 MEMBERS.....15 to 20
 TOTAL:..... 20 to 25

- x) To nominate one or more Patrons for two years.

4) MANAGING COMMITTEE:

- (a) The governing body of the Society will be known as the Managing Committee. It will have a strength of a minimum of 20 and maximum of 25 members including the Office Bearers.
- (b) The tenure of the Managing Committee shall be 2 years.
- (c) The functions, responsibilities and powers of the Managing Committee shall be as follows:-
 - i) To frame the general policy of the Society as also its plans and schemes and to execute and implement the same after getting them approved by the General Body.
 - ii) To frame the Annual Budget of the Society and get it approved by the General Body.
 - iii) To incur expenditure as per sanctioned budget.
 - iv) To discharge Societies responsibilities as stated in the Aims & Objects of the Society and as may be resolved by the General Body from time to time.
 - v) To administer and manage day to day affairs of the Society and its projects.
 - vi) To raise funds to meet the expenditure of the Society and its projects.
 - vii) To appoint paid staff for administering Society's work.

M. V. V.
 President
 Universal Educational Society

M. V. V.

- viii) To acquire/purchase moveable property.
- ix) To acquire/purchase immoveable property and construct buildings thereupon with the sanction of the General Body.
- x) To dispose of by sale or transfer any immoveable property with the approval of the General Body.
- xi) To submit a detailed Annual Report on the working of the Society alongwith audited statements of Income and expenditure in the annual meeting of the General Body.
- xii) To dispose moveable property.
- xiii) To do any other work necessary in the best interests of the Society.

(5) MEETINGS:

- (a) The General Body will meet two times annually but may be called to meet as often as necessary.
- (b) The Notice of Agenda of the General Body meeting shall be issued atleast two weeks in advance of the actual date of meetings.
- (c) The Managing Committee will meet atleast once in two months but may be called upon to meet as often as necessary.
- (d) The notice of agenda of the Managing Committee meetings shall be issued atleast one week in advance of the actual date of meetings.

(6) QUORUM

- (a) The Quorum of the meetings shall be as follows:-
 - i) GENERAL BODY:- 1/3rd of the total strength of Members on roll.
 - ii) MANAGING COMMITTEE:- 1/3rd of the total strength of the members of the Managing Committee.
 - iii) No quorum will be required for meetings adjourned for want of quorum.

- b) The election of Office Bearers will be done by secret ballot or by show of hands as may be decided by the General Body.

M. S. S.
President

Universal Educational Society

H. S. S.

7) POWERS & DUTIES OF OFFICE BEARERS: All the Office bearers would be honorary and their powers and functions would be as under:-

(a) PRESIDENT:

- i) He will be the Head of the Society and will preside over the meeting of the General Body and Managing Committee.
- ii) He will have a right of vote like other members and in the event of equal no. of votes cast on any particular issue he will have the right of an additional vote known as 'Casting Vote'.
- iii) He will have a general supervisory authority over the functioning of the Society.
- iv) He will appoint junior staff subject to the approval of the Managing Committee.
- v) He will take all such measures as may be expedient in the best interest of the Society.
- vi) In the event of any office bearers' seat falling vacant, the powers and functions of that office bearer would vest in the President.

(b) VICE-PRESIDENT:

- i) He will act in the absence of the President;
- ii) He shall discharge the responsibilities that may be entrusted to him by the President or by the Managing Committee.

(c) GENERAL SECRETARY:

The powers and duties of the General Secretary shall be as follows:-

- i) To execute and implement the decisions of the General Body and the Managing Committee.
- ii) To carry out correspondence in the name of and on behalf of the Society.
- iii) To convene the meetings of the Managing Committee and the General Body of the Society.
- iv) To maintain all the records of the Society.
- v) To negotiate matters on behalf of the Society.
- vi) To frame the policies, plans, proposals, schemes and the annual budget for the consideration of the Managing Committee and thereafter the General Body.


President

Universal Educational Society

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Contd.....(5)/-

- (5) -

- vii) To be the chief executive custodian of the well being and progress of the Society.
- viii) He has to do all the works that may be assigned by the General Body, the Managing Committee and the President from time to time.
- ix) To get the accounts of the Society audited by the Chartered Accountant appointed by the General Body and lay the report before the Managing Body and the General Body.
- x) To sign cheques for the withdrawal of money from Banks.

d) JOINT SECRETARY:-

The functions of the Joint Secretary shall be as follows:-

- i) Joint Secretary will function in the absence of the General Secretary and will discharge all the functions and responsibilities of the General Secretary. He will also enjoy the powers of the Secretary during his absence.
- ii) The Joint Secretary will also carry out the assignments that may be entrusted to him by the General Secretary from time to time.

e) TREASURER:

The functions of the Treasurer shall be as follows:-


- i) To maintain the accounts of the Society in the prescribed manner.
- ii) To keep a close watch on the income and expenditure of the Society.
- iii) To take care of Society's moveable and immoveable properties.
- iv) To keep an imprest amount up to Rs.100/- at a time for meeting contingent expenses.
- v) To get the accounts of the Society audited by the Chartered Accountant appointed by the General Body.

f) SOURCE OF INCOME & MANNER OF UTILISATION:

(a) The source of income would consist of the following:-

- i) Membership Fees
- ii) Fees
- iii) Donations
- iv) Loans
- v) Subscriptions
- vi) Grants from Govt. & Local Authorities.
- vii) Special contributions.

(b) All income shall first be deposited in a Scheduled Bank in the name of the Society.


President
Universal Educational Society

-(6):-

(c) The Bank account will be operated jointly by its following authorities. Signature of any of the two would be necessary. *Signature of the Treasurer is must.*

- 1) President
- ii) General Secretary
- iii) Treasurer

(d) Expenditure would be incurred subject to the over all provisions made in the budget.

(e) The financial year of the Society shall be from 1st April to 31st March of the following year.

9) NECESSARY PROVISIONS OF THE ACT:

(a) The Society shall file a list of its office bearers in the office of the Registrar of Societies every year as per Section-4 of the Act.

(b) The Society may sue or be sued in the name of its General Secretary as per section-6 of the Act.

(c) Amendment in the Memorandum and Rules & Regulations of the Society may be made as per Section-12 & 12-A of the Act.

(d) Society may be dissolved if necessary as per Section-13(14) of the Act.

10) All the provisions of the Societies Registration Act XXI of 1860 (Punjab Amendment Act of 1957) as extended to the Union Territory of Delhi will apply to this Society.

Certified that this is the correct copy of the "Rules & Regulations of the Society".

Sd/-
Vice President
Member Managing Committee

Sd/-
President
Member Managing Committee

Sd/-
Member Managing Committee